

June 12, 2006

Geotechnical Consultants Working in the County of Los Angeles

### **DIGITAL SUBMITTAL OF GEOTECHNICAL REPORTS**

On August 1, 2006 the Department of Public Works, Geotechnical and Materials Engineering Division, will begin requiring the submittal of a complete text searchable electronic version of all submitted geotechnical reports. The electronic version shall be in Adobe ® Portable Document Format (PDF) presented on a compact disc. It shall include an electronically generated representation of the licensee's seal, signature, license, and date of sealing or signing. This is in addition to two hardcopies of reports. Hardcopies of geotechnical reports will not be accepted without the required electronic versions. This not only includes preliminary reports but all addendums, in-grading reports, and final rough grading reports. Upon approval hard copies of reports will not be retained.

It is our expectation that this will not only reduce the need for future additional storage space but that it will enhance our ability to access and distribute geotechnical information to researchers. If you have any questions or concerns regarding this matter please contact Michael Montgomery at 626-458-4923.

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