



# COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS



## JOB OPPORTUNITY

Posting Date: December 22, 2015

### EXAM NUMBER C43710 FILING DATES

### SALARY REQUIREMENTS

### REQUIREMENT INFORMATION

### SPECIAL INFORMATION

### EXAMINATION INFORMATION

### ELIGIBLE INFORMATION

### VACANCY INFORMATION

### ESSENTIAL JOB FUNCTIONS

## ENGINEERING GEOLOGIST

Beginning Tuesday, December 22, 2015 until the needs of the service are met and may be closed at any time without advanced notice.

\$7,834.00 - \$8,731.00 Monthly

A valid California State Certificate of Registration as an Engineering Geologist. A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions. Physical Class III – Moderate: Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds

Before a final appointment is made to this position, candidates are subject to security clearance which includes fingerprinting. An individual may be withheld from appointment, if he/she has a conviction record incompatible with the essential duties of the position for which he/she has applied. Any false statement or omission of material fact may cause forfeiture of employment rights. Information presented on employment applications, resumes and during the examination process is subject to verification. Disqualifying factors may include but are not limited to: felony convictions, certain job-related misdemeanor convictions, certain serious traffic convictions or patterns of traffic violations (e.g., 4 or more moving violations within the past 2 years, failure to appear, at-fault accidents, and driving under the influence), illegal use of certain controlled substances and/or poor employment history.

This examination will consist of an interview covering education, training, experience, personal fitness, and general ability to perform duties of the position weighted 100%.

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of eligibility. **NO PERSON MAY COMPETE IN THIS EXAMINATION MORE THAN ONCE EVERY TWELVE (12) MONTHS.** Applications will be processed on an as-received basis and will be promulgated to the eligible register accordingly.

The resulting eligible register for this examination will be used to fill a vacancy in the Department of Public Works, Geotechnical and Materials Engineering Division.

An Engineering Geologist is responsible for performing a combination of the following essential job functions: conducts geological and hydrogeological investigations, American Society for Testing and Materials (ASTM) Phase I and Phase II environmental site assessments and environmental site remediation; performs and completes environmental testing and characterization of soil, groundwater, and materials; prepares geologic, hydrogeologic and environmental investigative reports; performs various types of geological and environmental logging and sampling; reviews, evaluates, and field checks plans for development projects from an engineering geology perspective; provides technical review of engineering geology reports and environmental site assessments for development projects; conducts grading and construction inspections of projects to verify anticipated geologic conditions; prepares for and conducts meetings, discussions, and other communications with consultants, developers, engineers, etc.; evaluates and determines the most appropriate exploratory and monitoring techniques to be used for a given project; prepares and analyzes cost estimates for geologic investigations and environmental site assessments; evaluates and analyzes geologic and environmental data to develop conclusions and recommendations for private and public development projects; prepares bid specifications, evaluates bid responses and oversees geologic and environmental work performed on County projects by outside consultants; field checks residential and subdivision lots, locations of buttresses, retaining walls and sub-drains, and general geological structure in cuts to ensure conformity with submitted grading plans and to verify geological structures in the area of these improvements are as originally anticipated; designs and oversees the installation of piezometers, monitoring wells and geotechnical instrumentation; may drive vehicles to and from work sites; and walks/hikes on steep uneven terrain, while occasionally carrying heavy gear and equipment.

# \*\*\*IMPORTANT INFORMATION\*\*\*

## Engineering Geologist

Exam#: C43710

### SUBMITTING YOUR APPLICATION

All applicants are required to submit a Standard County of Los Angeles Employment Application. You have the option of filing your application either by Hard Copy submission – OR – Online (via electronic submission). **Please select only one method to file your application.**

This examination will remain open until the needs of the service are met and is subject to closure without prior notice.

**Instructions for Filing Online:** The Standard County of Los Angeles Employment Application for this examination may be completed online and submitted electronically beginning Tuesday, December 22, 2015. Applications electronically received after 5:30 p.m., PST on the last day of filing will not be accepted. To apply online, click on the link below on or 12/22/15:

<https://www.governmentjobs.com/careers/lacounty/jobs/1269587/engineering-geologist>

**Candidates who apply online must upload any required documents as attachments during application submission or fax the documents to (626) 979-5440 within five (5) business days of filing online. Please include your Name, Exam Number and the Exam Title on the faxed documents.**

**Instructions for Hard Copy Submission:** A Standard County of Los Angeles Employment Application for this position **MUST** be submitted **ONLY** at the Department of Public Works, Human Resources Division, located at 900 South Fremont Avenue, Lobby Floor, Alhambra, CA 91803-1331, Monday through Thursday ONLY, between 7:00 a.m. and 5:30 p.m., beginning Tuesday, December 22, 2015. Applications not submitted to the Department of Public Works will not be accepted. **Please note this office is closed on Fridays.**

Facsimiles of employment application to the Human Resources office will not be accepted. For additional information call the Human Resources office at (626) 458-2141. Standard County of Los Angeles Employment Applications are available at the Department of Public Works address listed above or can be found at [http://file.lacounty.gov/dhr/ehr/cms1\\_160546.pdf](http://file.lacounty.gov/dhr/ehr/cms1_160546.pdf)

### COMPLETING YOUR APPLICATION

The acceptance of your application will depend on whether you have **clearly** shown that you meet the **Minimum Requirements**. Please be sure your application shows complete information. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed, and number of credits earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information supplied by applicants is subject to verification.

### EMPLOYMENT ELIGIBILITY INFORMATION

Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law requires that all persons hired after November 6, 1986 are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

### AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, gender, national origin, age, sexual orientation or disability.

### SOCIAL SECURITY ACT OF 2004

Section 419(c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website [www.socialsecurity.gov](http://www.socialsecurity.gov) or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.

### CHILD SUPPORT COMPLIANCE

In an effort to improve compliance with court-ordered child, family, and spousal support obligations, certain employment and identification information (e.g., name, address, Social Security Number, and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

### VETERAN'S PREFERENCE CREDIT

Veterans Preference Credit of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- a) During a declared war; or
- b) During the period April 28, 1952 through July 1, 1955; or
- c) For more that 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- d) In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time it is provided.

### DEPARTMENTAL POLICY

In accordance with Departmental policy, no person may be appointed, promoted, reduced, transferred or reassigned to a division in which a close family member works, exceptions may be considered on a case by case basis based on unique or specialized employee skills. All applicants for employment and promotion to a position within this department shall be required to disclose the name(s) of any relative currently employed in the department prior to appointment.

### RECORD OF CONVICTIONS

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**